



Southern Illinois University

CRAFT SHOP
STUDENT CENTER - MAIL CODE 4407
SOUTHERN ILLINOIS UNIVERSITY
1255 LINCOLN DRIVE
CARBONDALE, IL 62901

Non-Profit Org.
U.S. Postage
PAID
Permit No. 15
Carbondale, IL

**Student
Center
Craft Shop**

**CRAFT
SALES**



**Student
Center
Craft Shop**

**2024-2025
VENDOR
REGISTRATION**



Family Weekend Craft Sale

Friday, Oct. 3, 2025 • 10 a.m. - 5 p.m.

Saturday, Oct. 4, 2025 • 10 a.m. - 3 p.m.

Student Center, Art Gallery (first floor)

Each year the SIU Saluki Family Weekend celebration brings excitement to the Student Center. Hundreds of parents, students and members of the southern Illinois community take part in many campus events.

Holiday Craft Sale

Thursday, Dec. 4 - Friday, Dec. 5, 2025 • 10 a.m. - 5 p.m.

Saturday, Dec. 6, 2025 • 10 a.m. - 4 p.m.

Student Center, Art Gallery and Renaissance Room (first floor)

Our annual Holiday Craft Sale is a major event featuring more than 75 craft vendors. Students, faculty, staff and members of the southern Illinois community shop for holiday decorations, gifts and unique items.

Valentine's Day Craft Sale and Bazaar

Friday, Feb. 13, 2026 • 10 a.m. - 5 p.m.

Student Center, Art Gallery (first floor)

The Valentine's Day Craft Sale fits the bill for those last-minute shoppers searching for the perfect gift for that someone special. Everyone from SIU faculty, staff and students to the local community shops at this special one-day sale.

Guidelines and Regulations

• All artwork will be juried into the Holiday Craft Sale. Please send 3-5 images for review to craftshop@siu.edu.

• All craft vendors must provide information that will be reported to the Illinois Department of Revenue. In addition, you will be given a Special Events Tax Collection Report and Payment Coupon.

• All art and craft items must be original work. No commercially obtained items, imports, food, literature, books or magazines, etc., can be sold. Vendors must submit a photograph that represents their work. Photos may be emailed to the Craft Shop at craftshop@siu.edu. Additional photos may be needed if there is a change in the craft sale items or at the request of the Craft Shop coordinator. Vendors will be asked to remove items from their tables that do not fit the criteria. The exception to this rule is for the Valentine's Day Craft Sale and Bazaar.

• All crafts will be prejudged for compliance to guidelines, quality and excessive repetition by vendors.

• Limited space is available. Vendors may request locations, but final allocations of space will be determined by the Craft Shop coordinator to preserve consistency, variety and quality.

• Vendors are responsible for collecting their profits. The Craft Shop is not responsible for any checks accepted.

• Tables and rented space may not be subleased, traded or given to other vendors.

• Vendors are responsible for lighting and extension cords.

• Booth spaces have an 8-foot frontage and are approximately 6 feet from front to back. Tables are approximately 8 feet by 30 inches wide. Tables and chairs are provided. If vendors choose to provide their own setup, they must comply with the space requirements. A map of craft table locations is available at the Craft Shop.

• No late applications will be accepted (see application forms for deadlines).

• Failure to comply with any of the above guidelines and regulations will cause forfeiture of privileges to participate in the sale.

• Premium and front-row area will be reserved for vendors with the most years and quality.

• Some areas have a height limit of 4 feet to provide adequate vision.

Location

All craft sales will be held on the first floor of the Student Center in the Art Gallery area and/or Renaissance Room, located at the south end of the building. Locations may be changed at the discretion of the Craft Shop.

Loading and Setup

The loading dock, located at the south end of the Student Center, is available for brief periods to vendors. Please limit parking in this area to loading and unloading items. Loading and setup begins two hours before the opening of the sale. Early setup for display cases, shelving units and other large fixtures is available the afternoon before the Holiday Craft Sale; however, merchandise should not be set up as there is no security available.

studentcenter.siu.edu/activities/craft-shop

Application Procedures and Fees

Please use the application form attached that corresponds to the sale in which you wish to participate. Separate application forms must be completed for each sale.

Photographs should be submitted along with your application that represent the work you will be selling. Participants must pay an application fee to ensure a space.

Please confirm booth availability with Craft Shop before sending in payment.

No refunds.
Make all checks payable to SIU.
Mail applications with payment to:
Craft Shop
Student Center - Mail Code 4407
Southern Illinois University Carbondale
1255 Lincoln Drive
Carbondale, IL 62901

Parking

Parking will be \$5 for vendors and guest visitors in the Student Center Lot, and free on Saturdays.

Overnight Security and Liability

Overnight security is provided for the Holiday Craft Sale only. All items must be removed each night for other craft sales.

Vendors exhibit their work at their own risk. The Student Center Craft Shop is not responsible for lost, stolen and/or damaged merchandise.

Local Accommodations

Many hotels and restaurants are located within a five-mile radius of campus. Further information is available upon request.

Promotion

Promotions are provided by the Craft Shop and include advertisements in campus and local newspapers, the Student Center's website and social media outlets, as well as distribution of Craft Sale flyers and press releases to all local media.

Information

If you have questions or require additional information not found in this brochure, please contact the Craft Shop by email at craftshop@siu.edu, or by phone at 618/453-3636 or 618/453-5209.

CRAFT SALE APPLICATION

FAMILY WEEKEND CRAFT SALE

Friday, Sept. 20, 2025 • 10 a.m. - 5 p.m.
Saturday, Sept. 21, 2025 • 10 a.m. - 3 p.m.

Name	Telephone	
Address		
City	State	ZIP code
Email		

Type(s) of arts or craft to be sold* (please include photo)

	# of Tables	Cost	Subtotal
Oct. 3		\$25/each	
Oct. 4		\$25/each	
Parking - Friday		\$5	

TOTAL

Make checks payable to SIU

Application Deadline: Friday, Sept 19, 2025 at 5 p.m.

CHECK, CASH and MAJOR CREDIT CARDS ACCEPTED
Send application to: Craft Shop, Student Center - Mail Code 4407
Southern Illinois University Carbondale, 1255 Lincoln Drive, Carbondale, IL 62901
or email application to: craftshop@siu.edu

CRAFT SALE APPLICATION

VALENTINE'S DAY CRAFT SALE AND BAZAAR

FRIDAY, FEB. 13, 2026 • 10 a.m. - 5 p.m.

Name	Telephone	
Address		
City	State	ZIP code
Email		

Type(s) of arts or craft to be sold. Open to all types of vendors.
Books and food excluded.

	# of Tables	Cost	Subtotal
Feb. 13		\$30/each*	
Parking		\$5	
TOTAL			

* \$15 for students

Make checks payable to SIU

Application Deadline: Wednesday, Feb. 4, 2026 at 6:30 p.m.

CHECK, CASH and MAJOR CREDIT CARDS ACCEPTED
Send application to: Craft Shop, Student Center - Mail Code 4407
Southern Illinois University Carbondale, 1255 Lincoln Drive, Carbondale, IL 62901
or email application to: craftshop@siu.edu

CRAFT SALE APPLICATION

HOLIDAY CRAFT SALE

Thursday, Dec. 4 and Friday, Dec. 5, 2025 • 10 a.m. - 5 p.m.
Saturday, Dec. 6, 2024 • 10 a.m. - 4 p.m.

Name	Telephone	
Address		
City	State	ZIP code
Email		

Type(s) of arts or craft to be sold* (please include photo)

REFLECTS THREE-DAY RESERVATIONS			
	# of Tables	Cost	Subtotal
First-floor Premium Art Gallery		\$155/each	
First-floor Standard Art Gallery		\$135/each	
First-floor Renaissance Room		\$110/each	
Parking - Thursday		\$5	
Parking - Friday		\$5	
TOTAL			
8-foot table & 2 chairs	No Table	No Chairs	6-foot table preferred

Make checks payable to SIU

Application Deadline: Friday, Nov. 15, 2025, at 5 p.m.

Vendors are provided with 8 foot table & 2 chairs. If you have an alternative display let us know below.

CHECK, CASH and MAJOR CREDIT CARDS ACCEPTED
Send application to: Craft Shop, Student Center - Mail Code 4407
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or email application to: craftshop@siu.edu

NOTICE:
New vendors must submit 5 quality images for review and approval by email craftshop@siu.edu. All works must be handmade or of original design please see application for vendor guidelines.

