Family Weekend Craft Sale
Friday, Sept. 29, and Saturday, Sept. 30, 2017
10 a.m. - 5 p.m., Student Center, Art Gallery (first floor)

Each year the SIU Saluki Family Weekend celebration brings excitement to the Student Center. Hundreds of parents, students and members of the Southern Illinois community take part in many campus events.

Holiday Craft Sale
Thursday, Nov. 30, and Friday, Dec. 1, 2017, 10 a.m. - 5 p.m.
Saturday, Dec. 2, 2017, 10 a.m. - 4 p.m.
Student Center, Art Gallery and Renaissance Room (first floor)

Our annual Holiday Craft Sale is a major event featuring more than 75 craftspeople. Students, faculty, staff and members of the Southern Illinois community shop for holiday decorations, gifts and unique items.

Valentine’s Day Craft Sale and Bazaar
Wednesday, Feb. 14, 2018, 10 a.m. - 5 p.m.
Student Center, Art Gallery (first floor)

The Valentine’s Day Craft Sale fits the bill for those last-minute shoppers searching for the perfect gift for that someone special. Everyone from SIU faculty, staff and students to the local community shops at this special one-day sale.
Guidelines and Regulations

New Policy: Jewelry sales will be jotted into the Holiday Craft Sale. You must complete the application in a timely manner to sell jewelry at our Holiday Craft Sale. Please visit our website and download the application, or request an application by mail.

All craft vendors must provide information that will be reported to the Illinois Department of Revenue. In addition, you will be given a Special Events Tax Collection Report and Payment Coupon.

All art and craft items must be original work. No commercially obtained items, imports, food, literature, books or magazines, etc., can be sold.

Vendors must submit a photograph that represents their work. Photos may be emailed to Ron Dunkel at rdunkel@siu.edu. Additional photos may be needed if there is a change in the craft sale items or at the request of the Craft Shop coordinator. Vendors will be asked to remove items from their tables that do not fit the criteria. The exception to this rule is for the Valentine’s Day Craft Sale and Bazaar.

All craft tables will be pre-judged for compliance to guidelines, quality and excessive repetition by vendors.

Limited space is available. Vendors may request locations, but final allocations of space will be determined by the Craft Shop coordinator to preserve consistency, variety and quality.

Vendors are responsible for collecting their profits. The Craft Shop is not responsible for any checks accepted.

Tables and rented space may not be subleased, traded or given to other vendors.

Vendors are responsible for lighting and extension cords.

Both spaces have an 8-foot frontage and are approximately 6 feet from front to back. Tables are approximately 8 feet by 30 inches wide. Tables and chairs are provided. If vendors choose to provide their own setup, they must comply with the space requirements. A map of craft table locations is available at the Craft Shop.

No late applications will be accepted (see application forms for deadlines).

Failure to comply with any of the above guidelines and regulations will cause forfeiture of privileges to participate in the craft sale.

Vendors must park in lots 13, 13A and 13B directly across from the Student Center. We will, however, continue to offer parking permits. Vendors using the permit must park in lots 1, 13B and 13D directly across from the Student Center. You may pick up your permit upon arrival on the day of the sale.

Overnight Security and Liability

Overnight security is provided for the Holiday Craft Sale only. All items must be removed each night for other craft sales.

Vendors exhibit their work at their own risk. The Student Center Craft Shop is not responsible for lost, stolen and/or damaged merchandise.

Local Accommodations

Many hotels and restaurants are located within a five-mile radius of campus. Further information is available upon request.

Promotion

Promotions are provided by the Craft Shop and include advertisements in campus and local newspapers, the Student Center’s website and social media outlets, as well as distribution of Craft Sale flyers and press releases to all local media.

Information

If you have questions or require additional information not found in this brochure, please contact Ron Dunkel by email at craftshop@siu.edu, or by phone at 618/453-5360 or 618/453-5205.

Application Procedures and Fees

Please use the application form attached that corresponds to the sale in which you wish to participate. Separate application forms must be completed for each sale.

Photographs should be submitted along with your application that represent the work you will be selling. Participants must pay an application fee to ensure a space.

No refunds. Make all checks payable to SIU.

Mail applications with payment to:

Craft Shop
Student Center - Mail Code 4407
Southern Illinois University Carbondale
1255 Lincoln Drive
Carbondale, IL 62901

Parking

To make campus parking more convenient to customers during university operating hours, we encourage vendors to use the free parking in Lot 56, south of the SIU Arena. This will allow more customers easy access to the craft sale.

We will, however, continue to offer parking permits. Vendors using the permit must park in lots 1, 13B and 13D directly across from the Student Center. You may pick up your permit upon arrival on the day of the sale.

Please request a parking permit on the Craft Sale Application. The deadline for purchasing a parking permit is the Monday prior to the sale. Please make your check payable to SIU in the amount of $5 per day, Saturdays are free.

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studentcenter.siu.edu/activities/craft-shop

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